

Sanction Order No. 14/2019-20/FPD

F. No. 3-29/2007-FPD (Pt.)  
Government of India  
Ministry of Environment, Forest and Climate Change  
(Forest Protection Division)

5<sup>th</sup> Floor, Agni Wing,  
Indira Paryavaran Bhawan,  
Jor Bagh Road, Aliganj,  
New Delhi – 110003  
Dated: 17.09.2019.

To,  
The Pay & Accounts Officer,  
Ministry of Environment, Forest & Climate Change,  
New Delhi.

**Subject: Assistance to State Govt. of Punjab for the Annual Plan of Operation of financial year 2019-20 under the CSS: Forest Fire Prevention & Management – Release of 1<sup>st</sup> installment.**

Sir,

I am directed to convey the administrative approval of the Annual Plan of Operation for financial year 2019-20 of **State of Punjab** under **CSS: Forest Fire Prevention & Management Scheme**, at a total cost of **Rs. 193.93 lakhs** (excluding flexi funds) (Rupees One hundred ninety three lakhs and ninety three thousand only) on 60%: 40% cost sharing basis as Central Share and State Share.

2. I am further directed to convey the approval of the competent authority for sanction of **Rs. 93.09 lakhs** (Rupees Ninety three lakhs and nine thousand only) (**80% of Central Share**) and **net release of Rs. 13.56 lakhs** (Rupees Thirteen lakhs and fifty six thousand only) as release of 1<sup>st</sup> installment of Annual Plan Operation 2019-20, **after adjusting unspent balance of Rs. 79.53 lakhs of APO of previous years under CSS: Forest Fire Prevention & Management Scheme to the State of Punjab during 2019-20.**

3. The expenditure incurred is adjustable to the Demand No. 25. (Ministry of Environment, Forest & Climate Change) under the following heads during Financial Year 2019-20 (Plan):

Scheme	Budget Head	Amount (Rs. In lakhs)
Forest Fire Prevention & Management Scheme	3601.06.101.01.03.31	11.85
	3601.06.101.01.03.35	1.71
Unspent balance available with the State of APO of previous		79.53
TOTAL		93.09

4. The various works approved in the APO are to be executed as per the Sanctioned Schedule of Rates applicable in the area. The aforesaid amount may be spent in accordance with the Plan Operation sanctioned as given in **Annexure** and no deviation from the approved items of expenditure shall be made without prior concurrence of Government of India.

  
आनन्द कुमार प्रभाकर/A. K. PRABHAKAR  
सहायक वन महानिरीक्षक  
Asstt. Inspector General of Forests  
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय  
M/o Environment, Forest and Climate Change  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

5. This release amount is to be utilized subject to adherence of following terms and conditions:

- i. The sanction is provisional and is subject to adjustment on the basis of the audited figures of expenditure.
- ii. State Government should make adequate Budget provision to contribute its share as per the revised funding pattern as communicated by the D/o Expenditure vide D.O. No. 32/PSO/FS/2015 dated 28.10.2015. The funding pattern (matching share of states) as per the category of states, is as below:

Category of States/UTs	Central Share	State Share
Union Territories	100%	0
NE states and Special category states of Himachal Pradesh, Jammu & Kashmir and Uttarakhand	90%	10%
Rest of the states	60%	40%

- iii. A separate bank account shall be opened for the purpose and the account shall be open for audit by C&AG.
- iv. The GFRs 2017 is followed along with the economic instructions issued by Government of India from time to time.
- v. Payments are to be made by bank transfer and no cash payment is made.
- vi. The payment for the engagement of labour for various works such as fire watchers, creation & maintenance of fire lines etc. should be made only through Direct Benefit Transfer (DBT) and the details of the same with the supporting documents should be submitted along with the utilization certificate and progress report.
- vii. In case of employment through contract, copy of PF & ESI of employees shall be furnished, wherever applicable.
- viii. Evidence of deposit of TDS/Service Tax in case of contract payments and CST in case of purchase of leviable goods are obtained along with Utilization Certificate and compliance of DBT scheme has to be ensured.
- ix. The UCs (as prescribed in GFR-19A), Progress Report along with satellite photographs of physical deliverables with date and latitude-longitude coordinates before and after implementation shall be submitted in time.
- x. Strict economy should be observed so as to keep the actual expenditure to the minimum. The works are to be executed as per the Sanctioned Schedule of Rates applicable in the area.
- xi. The expenditure is to be incurred as per the allocation of funds. If the implementing agency does not use the fund for the purpose for which it was given, it has to refund the same with interest.
- xii. There should not be any overlapping of activities under the scheme with the activities on going scheme of Central / State Govt.
- xiii. The programme is to be monitored by State regularly and the quarterly progress report shall be submitted by the State on the progress of implementation of the scheme in format given in annexure – VII of operational guidelines of the scheme, for every quarter of the year.
- xiv. The infrastructure created will be fully utilized for the purpose for which they have been sanctioned and all recurring cost in respect of all items sanctioned will be borne by the State Government.
- xv. For the proposed infrastructure works including construction of water tanks, the location of the site along with the details of GPS location submitted to this office.

  
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Min. Environment, Forest and Climate Change  
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- xvi. The fixed assets created out of this grant shall not be disposed off without concurrence of this Ministry.
- xvii. The outcome of the money released under the scheme should be submitted as per the format given below:

Outcome	Indicator	Periodicity	Data Source/Method	Responsible Agency
Less fire incidences	Number of forest fires	Annual	Satellite data	FSI, Dehradun
Reduction in damage to forest resources	Total estimated area affected due to forest fire	Annual	Satellite data and Information from States/UTs	FSI, Dehradun and States/UTs
Capacity development for forest fire fighting	Number of field forest staff and members of JFMCs / villages trained.	Annual	State / UT forest departments	State / UT forest departments

- xviii. The State shall carryout the monitoring & evaluation of the works undertaken and the proposal for 2<sup>nd</sup> installment should also include the details of mid-term monitoring & evaluation report, number of alerts, actual fire incidences and the losses due to the forest fire may be submitted to this office.

6. The accounts of the Forest Fire Prevention & Management Scheme shall be open for inspection by the sanctioning authority and audit, both by the Comptroller & Auditor General of India under the provision of C&AG (DPC) Act, 1971 and internal audit party by the Principal Accounts Office of the Ministry whenever it is called upon.

7. In accordance with the revised procedure the Reserve Bank of India may please be advised to pass on the credit to the Central Accounts Section, Nagpur for transferring the funds to the accounts of Government of **Punjab** and to debit the amount to the Account of the Ministry of Environment, Forest & Climate Change, Govt. of India, New Delhi.

13. This sanction issues with the concurrence of Integrated Finance Division of the Ministry of Environment, Forest & Climate Change vide their **Dy. No. E-126377 (AS&FA) dated 09.09.2019** under the powers delegated to the Ministries/Departments.

Yours faithfully

**Annexure:** Approved Annual Plan Operation 2019-20.

  
(A. K. Prabhakar)  
Deputy Inspector General of Forests (FPD)

**Copy to:**

1. The Principal Chief Conservator of Forests (HoFF), Government of Punjab, Chandigarh.
2. The Secretary, Department of Finance, Government of Punjab, Chandigarh.
3. The Secretary, Forests Department, Government of Punjab, Chandigarh
4. The Manager, Reserve Bank of India, Central Accounts Section, Nagpur.
5. Director Audit, Scientific Deptt. AGCR Building, New Delhi.
6. Ministry of Finance, Deptt. of Expenditure, Plan Finance Division, New Delhi.
7. AS&FA, MoEF&CC.
8. Consultant (IT), MoEF&CC (for uploading on Ministry's Website)
9. Sanction folder.

## Centrally Sponsored Forest Fire Prevention & Management Scheme (FPM)

Annual Plan Operation for the year 2019-20

Name of the State / UT : Punjab

(Rs. in lakhs)

S.No.	Items	Proposed by State Govt.				Recommended by Division		Remarks
		Unit	Unit Cost	No. of Units	Total Cost	No. of Units	Total Cost	
1	Procurement of fire fighting equipments	LS	LS	LS	10.00	LS	10.00	
2	Control burning							
	Creation of fire line (7 mtr. wide)	Km	0.4	100	40.00	100	40.00	
	Maintenance of fire line (7 mtr. Wide)	Km	0.25	50	12.50	50	12.50	
3	Creation of infrastructure							
a	Communication system							
	i Mobile phone / PDAs	Nos	0.15	85	12.75	50	7.50	
	ii GPS	Nos	0.25	70	17.50	50	12.50	
b	Development of management information system (procurement of computers and printers)	Nos	0.9	9	8.10	5	4.50	
c	Water Storage structures	Nos	2.75	2	5.50	2	5.50	
d	Control rooms at divisions & range level	Nos	0.50	38	19.00	38	19.00	
4	Hired field vehicle for fire sward (Rs. 1200/day x 90 days = 1.08 lakhs)	LS	1.08	12	12.96	12	12.96	
5	Engagement of fire watchers (engagement of 300 watchers x 120 days / annum x 350@ day)	Man days	0.00350	1230	43.05	102 watchers x 120 days x 350@ day	42.84	
6	Awareness campaign	LS	LS	LS	3.00	LS	3.00	

  
 आनन्द कुमार प्रसाद/A. K. PRABHAK  
 सहायक वन महानिरीक्षक  
 Asstt. Inspector General of For  
 पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय  
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 Govt. of India, New D

7	Pre-fire season workshops for coordination among line departments and elected bodies and NGOs	LS	LS	LS	2.00	LS	2.00	
8	Training and capacity building on fire fighting methods for Frontline staff, NGOs and village communities	LS	LS	LS	2.00	LS	2.00	
9	Incentivizing Villages/Communities for protection against forest fire, under the participatory forest management approach	LS	LS	LS	2.00	LS	2.00	
	<b>Total</b>				<b>190.36</b>		<b>176.30</b>	
10	<b>Imprest Money (guidelines at Annexure-I) (5%)</b>				9.52		8.82	
11	Monitoring and review (guidelines at <b>Annexure-II</b> ). 2%				3.81		3.53	
12	Short term research/survey on forest fire related issues (guidelines at <b>Annexure-III</b> ). 3%				5.71		5.29	
	<b>Total</b>				<b>209.40</b>		<b>193.93</b>	
	<b>*Flexi Fund (5%)</b>				10.95		0.00	<b>Proposed by State Govt.</b>
	<b>Grand Total</b>				<b>220.35</b>		<b>193.93</b>	

\* Not recommended by Ministry

Central share (60%) : 116.36 lakhs  
State share (40%) : 77.57 lakhs  
**Total** : **193.93 lakhs**

*AKM*

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